



Office of the University Registrar
205 East 42nd Street
New York, NY 10017
our@cuny.edu

Policies & Procedures Memorandum

Date: March 2, 2021
To: College Registrars and Directors of Admissions
From: Vivek Upadhyay, University Executive Registrar 
Subject: **CUNY Assigned Student ID Numbers**

This memorandum of revised guidelines for CUNY Assigned Student ID Numbers is being issued to provide you with an update to the guidelines and schema currently in use by all colleges and Admissions/Online Application. Recently the Social Security Administration began issuing Social Security numbers with the ranges currently used for CUNY assigned student ID numbers. This has caused numerous conflicts of data in our student information systems. As a result CUNY will no longer issue student ID Numbers beginning with **8**. All newly assigned student ID numbers will begin with 666 in the 1st – 3rd positions. Please note that in addition to this new series an assigned CUNY ID number cannot have **00 in the 4th and 5th positions and cannot have 0000 in 6-9 positions**. The guidelines reflect the updated assignment scheme and include information on acceptable values.

Assigning Student ID/CUNYfirst External ID number:

All assigned CUNY ID numbers are nine digits. The range of numbers that is utilized by each campus begins with the number 666. The next two digits are the college code numbers as detailed in the table attached. **An assigned CUNY ID number cannot have 00 in the 4th and 5th positions, and cannot have 0000 in 6-9 positions**. Therefore, numbers like 666001234, 666120000, or 666000000 are unacceptable.

As an example, City College - being University College Code 01 - will assign all numbers beginning with 66601 and would have the range of IDs between **666010001 and 666019999**. The same holds true for all other Colleges. Baruch 666020001 through 666029999; Hunter 666030001 through 666039999, and UAPC 666600001 through 666909999; etc. The table attached lists all the codes in use for all the Colleges/programs.

If there are any questions about the information in this memorandum, please contact me at our@cuny.edu.

Cc: VC Student Affairs & Enrollment Management
University Dean for Institutional Research and Assessment
University Director of Admission
University CIS

Assigning Student ID/CUNYfirst External ID number:

The table below lists all the codes in use for all the Colleges/Programs.

4th and 5th positions	College	Code
02	Baruch College	BAR01
08	Bronx Community College	BCC01
05	Brooklyn College	BKL01
12	Borough of Manhattan Community College	BMC01
07	College of Staten Island	CSI01
01	City College	CTY01
20	Graduate School	GRD01
14	Hostos Community College	HOS01
03	Hunter College	HTR01
16	John Jay College	JJC01
11, 24, 29, 50, 51, 52	Kingsborough Community College	KCC01
18	LaGuardia Community College	LAG01
22	School of Law	LAW01
04	Lehman College	LEH01
19	Medgar Evers College	MEC01
28	School of Medicine at City College	MED01
21	Macaulay Honors College	MHC01
26	Guttman Community College	NCC01
13	New York City College of Technology	NYT01
09	Queensborough Community College	QCC01
06	Queens College	QNS01
17	School of Labor and Urban Studies	SLU01
25	School of Journalism	SOJ01
27	School of Public Health	SPH01
23	School of Professional Studies	SPS01
15	York College	YRK01
30	Office of University Registrar	COSEN
31 - 38	Enrollment Strategy & Management	COSEN
39 - 40	Office of Institutional Research & Assessment	COSEN
60 - 90	Admissions Online Application	COSEN
41 - 49	<i>RESERVED</i>	-
53 - 59	<i>RESERVED</i>	-
91 - 99	<i>RESERVED</i>	-