

Academic Program Map

Isothermal Community College

Program: Medical Office Administration (General) - Medical Office Administration General (Certificate)

Career Cluster(s): Business

Fall 1

| Term | Course ID | Course Name | Credits |
|-------------|-----------|------------------------|---------|
| 1st 8 Weeks | MED 121 | Medical Terminology I | 3 |
| 1st 8 Weeks | OST 136 | Word Processing | 3 |
| 2nd 8 Weeks | MED 122 | Medical Terminology II | 3 |
| 2nd 8 Weeks | OST 149 | Medical Legal Issues | 3 |

Semester Total: 12 Credits

Spring 1

| Term | Course ID | Course Name | Credits |
|-------------|-----------|-------------------------------|---------|
| 1st 8 Weeks | OST 148 | Medical Insurance and Billing | 3 |
| 2nd 8 Weeks | CIS 110 | Introduction to Computers | 3 |

Semester Total: 6 Credits