

Syllabus

Code: ENGL 022 **Title:** English Composition: Research Writing Workshop
Institute: Humanities **Department:** English

Course Description: This workshop-style course provides additional support for students concurrently enrolled in ENGL 122. Students will focus on the skills needed to successfully research and write at the college level.

ENGL 022 requires students to take two linked Composition courses: ENGL 022 and ENGL 122 with the same instructor in a single term.

Prerequisites: A grade of "C" or better in English 121.

Corequisites:

Prerequisites or Corequisites:

Credits: 2 **Lecture Hours:** 2 **Lab/Studio Hours:**

Required Textbook/Materials:

Textbooks and supplies to be determined by the instructor.

Additional Time Requirements:

For information on Brookdale's policy on credit hour requirements and outside class student work refer to [Academic Credit Hour Policy](#).

Course Learning Outcomes:

Upon completion of this course, students will be able to:

- Demonstrate an understanding of the academic writing process
- Support sustained inquiry via effective research practices
- Locate, analyze, and evaluate the quality of sources
- Ethically synthesize research in original writing

Grading Standard:

Final grades will reflect the quality of papers produced during the term, the completion of all assignments, and the degree and quality of the student's class participation. Students should consult with their instructors regarding their grades and progress in the course. Course grades are determined by: student grades for papers, student classwork, homework, and attendance.

Numerical grades correspond to letter grading as follows:

A	93-100
A-	90-92
B+	87-89
B	83-86

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B-	80-82
C+	77-79
C	70-76
D	60-69
F	59 or less

Evaluation

To earn a passing grade in ENGL 022, students must meet the Course Learning Outcomes as stated on page one of the syllabus and satisfy any other requirements listed on the individual instructor's addendum.

Course Content:

Topics for student essays will vary in each course section and will be determined by the instructor. This class will support learning and understanding in ENGL 122. As such, students will:

- Develop the skills of finding and evaluating information by doing research.
- Develop the skills of critical thinking through further analysis, evaluation and synthesis of information.
- Assert and effectively support clear and arguable theses.
- Examine ethical issues and opposing viewpoints, analyze their complexity, and conduct an informed investigation of supporting material.
- Engage in ethical scholarship through discussions and exercises on plagiarism and academic discourse.
- Understand the need for ethical conduct in traditional and electronic forums.
- Use proper documentation format.
- Produce revised papers that demonstrate the writer's growth and skill.

Department Policies:

Attendance

Attendance is integral to student success in this course and impacts the final grade. Students are expected to participate in discussions, workshops, and related class work. It is of the utmost importance that students make an effort to attend every class.

Please review your individual instructor's addendum for specific information and clarification regarding the attendance policy.

Academic Dishonesty/Plagiarism

In an academic community, nothing is taken more seriously than intellectual honesty. As a Brookdale student and member of the community of scholars, students must take responsibility for their own work and refrain from taking credit for someone else's intellectual property. Intentionally submitting the work of another in a way that represents it as one's own constitutes plagiarism. This can result in the student's grade being lowered, failure of the course, and/or reporting to the appropriate academic officer.

Submission of Work

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Students are expected to meet all deadlines and due dates for assignments. Instructors are under no obligation to accept late work.

Behavior

Students must act in a manner appropriate to a college classroom. Any behavior that interferes with other students' ability to do their work will not be tolerated.

Computers & Computer Access

Computers are used to help facilitate the writing process. Intentional misuse or mistreatment is strictly forbidden. Computers are available for student use outside the classroom in the Bankier Library and The Writing Center (LAH118).

College Policies:

As an academic institution, Brookdale facilitates the free exchange of ideas, upholds the virtues of civil discourse, and honors diverse perspectives informed by credible sources. Our College values all students and strives for inclusion and safety regardless of a student's disability, age, sex, gender identity, sexual orientation, race, ethnicity, country of origin, immigration status, religious affiliation, political orientation, socioeconomic standing, and veteran status. For additional information, support services, and engagement opportunities, please visit www.brookdalecc.edu/support.

For information regarding:

- ◆ Brookdale's Academic Integrity Code
- ◆ Student Conduct Code
- ◆ Student Grade Appeal Process

Please refer to the [BCC STUDENT HANDBOOK AND BCC CATALOG](#).

ADDITIONAL SUPPORT/LABS:

See the Tutoring Center for information <https://www.brookdalecc.edu/academic-tutoring/>.

Writing Center

At the Writing Center, students can work one-on-one with a writing consultant at any stage of the writing process, from drafting, to revision, to proofreading. Writing Center appointments can help students clarify their main points, incorporate feedback, and address grammar and mechanical issues in the context of their own writing.

The Writing Center is located on the Lincroft campus in Room 118 Larrison Hall (732-224-2941). Hours are posted on the Writing Center website.

Writing consultants are also available at the Higher Education Centers.

See more about the Writing Center here <https://www.brookdalecc.edu/academic-institutes-and-departments/humanities-institute/writing-center/>.

NOTIFICATION FOR STUDENTS WITH DISABILITIES:

Brookdale Community College offers reasonable accommodations and/or services to persons with disabilities. Students with disabilities who wish to self-identify must contact the Accessibility Services Office at 732-224-2730 (voice) or 732-842-4211 (TTY) to provide appropriate documentation of the disability and request specific accommodations or services. If a student qualifies, reasonable

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accommodations and/or services, which are appropriate for the college level and are recommended in the documentation, can be approved.

Mental Health:

24/7/365 Resources:

- Monmouth Medical Center Psychiatric Emergency Services at **(732) 923-6999**
- 2nd Floor Youth Helpline – Available to talk with you about any problem, distress, or hardship you are experiencing. Call or text at **888-222-2228** or visit the website at <https://www.2ndfloor.org/>

Faculty Counselors:

- Students who need to make an appointment with a faculty counselor can do so by calling 732-224-1822 (non-emergency line) during business hours. Faculty counselors are licensed mental health professionals who can assist students and refer them to other mental health resources.

DIVERSITY STATEMENT:

Brookdale Community College fosters an environment of inclusion and belonging. We promote a safe and open culture, encourage dialogue respecting diverse perspectives informed by credible sources, and uphold the virtues of civil discourse. We celebrate all identities with the understanding that ultimately, diversity, equity, and inclusion cultivate belonging and make us a stronger Brookdale community.